

# CALIFORNIA STUDENT AID COMMISSION

OFFICE OF THE EXECUTIVE DIRECTOR

February 11, 2013



## NOTICE OF MEETING

**A meeting of the California Student Aid Commission's (Commission) Personnel, Evaluation and Nomination (PEN) Committee will be held on Friday, February 22, 2013, at 11:30 a.m., or as soon as the completion of the meeting of the EdFund Board of Directors at the Rancho Cordova City Hall, Council Chambers, 2729 Prospect Park Drive, Rancho Cordova, CA.**

**Members of the public who are interested in viewing and listening to the open session portions of this meeting may do so by streaming the meeting over the internet using the following link:**

<http://mfile.akamai.com/31949/live/reflector:54299.aspx?>

**NOTE: Participants streaming the meeting over the internet will not be able to offer comments, ask questions, or otherwise participate in the meeting.**

The Committee will meet to discuss and may take action on the following items:

### AGENDA

Call to Order and Roll Call  
Public Comment  
Chair's Report

1. Consideration of a charter for the Personnel, Evaluation and Nomination (PEN) Committee (Action) – Keith Yamanaka, Chief Deputy Director

### Closed Session

2. The PEN Committee will meet in CLOSED SESSION to discuss and may take action on personnel matters pursuant to California Government Code, section 11126(a)(1). Topics will include:
  - a. Evaluation of the Executive Director's performance (Information/Action) – Keri Tippins, General Counsel

### Reconvene Open Session

Upon completion of the CLOSED SESSION, the PEN Committee will reconvene into OPEN SESSION and shall make any required reports.

3. New business to be considered at future Committee meetings (Action) – Keith Yamanaka, Chief Deputy Director

Adjourn

**NOTE: Items designated for information are appropriate for Committee action if the Committee wishes to take action.**

This information is also available on the Commission's website at [www.csac.ca.gov](http://www.csac.ca.gov). For information concerning this meeting, contact Gloria Lopez by phone at (916) 464-8074, or (916) 464-8271, or by e-mail at [glopez@csac.ca.gov](mailto:glopez@csac.ca.gov).

Agenda items occur sequentially. When circumstances warrant, the Chair may modify the order of items as they appear on the agenda. The meeting location is accessible to the disabled. If you require special assistance, please contact Gloria Lopez at least 5 days before the meeting to make special arrangements.

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Ana Beltran  
Chair, Personnel, Evaluation and  
Nomination Committee

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Diana Fuentes-Michel  
Executive Director